

The Pilton Village Trust Meeting Minutes

Trustee Meeting

6th January 2025 - 19:00 @ Perridge Room, PVH

Attendees: Trustees: Terrence Moulder, Audrey Brown, John Broxup, Joanna Thoms, Tracey Mapstone, Alan Ayres

Guests: Neil Templar, Matt Dando (The Pilton Stage)

1 Apologies - Kelly Sumner, Joseph Marcangelo-Lyons

2 Declarations & Conflicts of Interest

- None

3 Appointment of Trustees

- It was noted that a beneficiary (John Boucher) has informed the Trust of his view that as the Chair of the Trust AGM on 15 Dec 2024 did not ask the AGM attendees to vote for the appointment of the seven people nominated as trustees for the 2024/2025 year then those people are not properly appointed as Trustees.

- It was also noted that the Chair of the AGM explained to the AGM that the Trust constitution requires a minimum of seven trustees, failing which the Trust would have no quorum of Trustees and would therefore have no management committee.

- As a result, the Chair of the AGM had explained to the meeting that there was no requirement for an election on the basis that only the bare minimum number of individuals had been nominated and seconded to be Trustees.

- It was noted that the Chair explained to the AGM attendees that the seven nominated Trustees should all be appointed in order to ensure that the Trust could be managed. It was also noted that the attendees of the AGM did not object to the appointment of the seven nominated individuals as Trustees for 24/25.

- It was noted at this meeting that it is not in the interests of the Trust for it not to have a quorum of Trustees, particularly in circumstances where in the absence of any other individuals who had put themselves forward as willing to act as Trustees.

- It was proposed, seconded and unanimously voted that the seven nominated individuals were properly appointed as Trustees at the AGM.

4 Co Opting an additional Trustee

- It was noted that the Trust constitution requires a minimum of seven and a maximum of 12 Trustees. As a result, if one of the present appointed seven Trustees should resign or otherwise cease to be a Trustee, the Trust will not have a quorum of Trustees who can make decisions.

- It was noted that at the Trust meeting on 7 October 2024 the then Trustees had decided that in the event that one of the eight Trustees who were (at that time) in position should cease to be a Trustee then the Trust would consider co-opting an additional Trustee. It was noted that Mikael Nyblom ceased to be a Trustee at the conclusion of the AGM on 15 December 24 and so the trigger for considering the co-option of an eighth Trustee occurred at the conclusion of the AGM.

- Andy Richards (of East Town Lane) was proposed as a suitable individual who would also be willing to take the role of secretary to the Trust.

- It was proposed, seconded and unanimously voted that the Trust should consider Andy Richards for co-option as a Trustee and that this vote will take place at the next Trust meeting on 7 February 2025.

5 Appointment of Trust Officers

- **Chair** - it was proposed, seconded and unanimously voted that Terry Moulder should be re-appointed as Chair

- **Vice Chair** - it was proposed, seconded and unanimously voted that Joanna Thoms should be re-appointed as Vice Chair

- **Secretary** - it was proposed, seconded and unanimously voted that Andy Richards should be appointed as Secretary.

- **Treasurer** - it was proposed, seconded and unanimously voted that Joe Marcangelo Lyons should be re-appointed as Treasurer

6 Update from The Pilton Stage

- It is great to see many people returning to use the Village Hall and The Pilton Stage following a long absence
- There has been a large amount of positive feedback from visitors to the Village Hall for meetings and so on and from customers of The Pilton Stage
- The heating has now been fixed such that the heating can be controlled in the whole building, allowing the skittle alley to be heated.
- A number of skittles teams have expressed a desire to use the skittle alley. The Pilton Stage is keen to attract more teams.
- The Trustees expressed their thanks to the team from The Pilton Stage for the obvious hard work and enthusiasm they putting into The Pilton Stage and managing the Village Hall. Anecdotal feedback has been universally positive. Feedback has related to the re-decoration, the creation of a better "ambiance", the warm welcome and the events/ services provided. The Trustees are pleased to see the building being used in such a vibrant way with a wide variety of events aimed at the whole community.
- **Keys** - it was noted that a former member of the Pilton Working Men's Club (Phil Rice) retains one key for the safe. He has been asked to return this to the Trust or The Pilton Stage as a matter of urgency and this request will be repeated. It was noted that this is a significant matter for both the Trust and The Pilton Stage.
- **Costs of Repairs/Maintenance** - it was noted that a number of invoices have now been received in respect of decorating, repairing fire protection equipment and the heating system. These will be circulated to the Trustees for consideration and, if appropriate, approval for payment.

7 Maintenance

- Re-decoration of the Worthy rooms is largely complete.
- Re-decoration of the toilets is complete
- Fire extinguishers / fire equipment have been serviced
- Village Hall side heating has been repaired
- Skittle alley heating has been repaired
- It was noted that a roofing panel was blown off in December winds. This has not yet been repaired. No leaks have arisen as a result. Roofer will be found asap.
- leak on the top floor corridor / top of stairs / fire exit light has re-emerged. Caused in the past was blocked gutters. Roofer will be asked to clear gutter and consider prevention measures.

Future Maintenance / Improvements Required

- Windows in the Worthy room are extremely draughty. The Pilton Stage have covered them as a temporary measure. Quotes will be sought for replacement windows.
- The Trustees agreed to continue their rota of monthly maintenance walk arounds. It was agreed that these should be done in conjunction with The Pilton Stage where possible. Terry will make the necessary arrangements for a walk around in the next month.

8 Fundraising

- 200 Club starts in January 25. Given that there is no Parish magazine at present in which to advertise it, it was agreed that a notice would be put into the new magazine when it is launched next month, that submissions would be taken and the January and February draws would both be made in February.

- Bingo - first bingo of the year - **26 January 2025** at the Pilton Stage, 6.30 arrival for 7.30 start.

9 Matters arising from the 2024 AGM

1. 2023 AGM Meeting Minutes

- It was noted that John Boyce raised a question at the AGM relating to a vote at the 2023 AGM. John stated at the 2024 AGM that a resolution had been put to the 2023 AGM which asked to make the Trust's meetings public. The 2023 AGM meeting minutes record that this resolution was not passed. Mr Boyce stated that his recollection was that there were six votes for the resolution and four votes against it.
- Mr Boyce has since written to the Trust to state that he now considers that there were 12 votes in favour of the resolution at the 2023 AGM.
- It was noted that a) the 2023 AGM minutes were taken contemporaneously with the 2023 AGM and represent the best record of that AGM; b) the 2023 AGM minutes have been public since shortly after the 2023 AGM and no comments have been raised on them; c) no other attendee at the 2024 AGM supported Mr Boyce's recollection; and d) that the Trustees present at this meeting who were also present at the 2023 AGM recall the vote to be as it was recorded in the 2023 AGM minutes.
- The Trustees will consider this matter further and will vote on the action to be taken in respect of this matter at the next meeting

2. Contract with The Pilton Stage

- It was noted that at the AGM a beneficiary (Carolyn Griffiths) raised the point that she did not consider that the Trust has the power to enter into the contract which it has signed with The Pilton Stage. It was noted that the Trust has received an email from a beneficiary (Nick Hall) raising the same or similar point.
- It was also noted that it was confirmed to the AGM that the contract which was entered into was the result of legal advice from independent third party solicitors specialising in land and trust law.
- It was proposed, seconded and unanimously voted that the Trust should instruct solicitors to consider and advise on this question. It was noted that the Trust has been cautious in the legal expense it incurs and will continue to monitor costs.

3. Sharing of voice recording of the AGM

- A beneficiary (Nick Hall) has requested a copy of the voice recording of the 2024 AGM. It was noted that the Chair stated to the 2024 AGM that the recording was being taken on the basis that a) the Trust did not have a secretary present at the AGM or other person present who could take a written note; and b) therefore the voice recording would be taken solely for the purpose of producing the minutes of the meeting. The Chair had not informed the 2024 AGM attendees that the recording could be shared with others.
- the Trust considered Mr Hall's request. The Trust concluded that sharing the voice recording of the meeting would not be within the bounds of the purpose for which it was taken. In any event, the Trust noted that Mr Hall was present at the 2024 AGM and so was free to take a contemporaneous note of the meeting.
- it was proposed, seconded and unanimously voted that the Trust should not share the voice recording with Mr Hall.

10 AOB
- None

Next Meeting: 3 February 2025