

# **The Pilton Village Trust Meeting Minutes**

## **Trustee Meeting**

**5th August 2024 - 19:00 @ Perridge Room, PVH**

**Attendees:** Alan Ayres, Audrey Brown, Carrie Hemmings, Joanna Thoms, Kelly Sumner, Mikael Nyblon, Rob Hargrave, Terrence Moulder, Tracey Mapstone

**1 Apologies** - Joseph Marcangelo-Lyons, Nicole Parks, John Broxup

**2 Declarations & Conflicts of Interest** - None

**3 Confidentiality** - It was reiterated again that all conversations relating to the tender and other subjects classes as confidential must remain within the trust and not be discussed with no trustees. All trustees agreed to maintain confidentiality with confidential matters.

**4 Accounts** - No update

### **5 Maintenance**

- Mikael & John completed the monthly walk around.
- "Maintenance" Spreadsheet updated and Mikael to check all was captured. Carrie to resend the Maintenance link to Mikael.
- Ground Floor Window by Winding Lake door is still rotten, Kelly to investigate why this was not completed in the refurb.
- Strimming of weeds next to entrance - Terry to write to the neighbours.
- The Skittle Alley will need a refurb, this will require a professional quote.
- It was voted that Audrey will find quotes for decorating the entrance hall, stairs, 1st floor landing and both 1st floor W/Cs.

### **6 Fundraising**

#### **The 200 Club Draw 2024**

Aug

1st Prize £30 - John Broxup

2nd Prize £10 - Claire Connak

3rd Prize £5 - Jo Thoms

## **7 Pilton Club Tender Update**

### **Tender Update**

- The Scorecard review took place and the Trust have agreed and prioritised criteria that aligns with the Trust objectives. The proposers will be provided with a copy of the scorecard, however the weightings of each criteria will only be used by the trust.
- John will be away for a while and there was a suggestion for Terry to join the Tender Sub Committee team. There was a unanimous vote for Terry to join the Tender Sub Committee.

### **Tender Applications**

- The Tender Sub Committee have confirmed there are more interested parties and sent out the NDAs for return. The closing date of the 13th August is now 8 days away.
- The Trust will meet on the 14th August to review the submitted proposals.
- Future dates for the process will be scheduled when the Trust have all of the data.
- The Trust will instruct solicitors to draw up the new contract.

## **8 Car Park**

- There is a lot of unauthorised use of the village hall car park from other organisations or situations which has prevented the users of the hall and co-op to be able to park and use the facility. The Trust would like to remind villagers visiting family or other organisations/events in the village, not use the car park while co-op and the village hall is open to the users who pay for the space. If you do need to use the car park for any reason, then please contact Pilton Club to arrange if this is possible.
- Kelly confirmed that this is a village wide issue which impacts other parts of the village as well as the Village Hall car park and the Parish Council are in discussions to come up with ideas.
- This situation will need to be discussed at a further date.

### **Next Meeting 2nd September**